

EKS Mediation

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Portland, OR 97232
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FEE AGREEMENT

Fees: Fees are \$250.00 an hour. Individual sessions (one party present) are typically scheduled for one hour and joint sessions (both parties present) are for one and a half hours. Document preparation and review time, telephone consultation and email correspondence greater than 15 minutes in duration will be charged at the proportional hourly rate. Upon request, Emily can provide an estimate of the length of time needed for services in a particular case.

Extending Sessions: There will be no charge for extending a session less than 10 minutes past its scheduled end time. If sessions extend beyond that, parties are charged the proportional hourly rate.

Methods of Payment: After a fee agreement has been signed, fees are due before a session begins. Payments can be made by cash or check. Barring an agreement otherwise, each party is responsible for one half of the fee for each joint session.

Cancellations: Cancellations must be made 24 hours in advance to avoid a cancellation fee of \$75.00.

By signing this document, I understand and agree to the conditions stated above.

Name: _____

Date: _____

Signature: _____